

Mendota

INSURANCE

Commission Password Request

Agents can view commission statements and update their direct deposit information online via Mendota's website www.mendota-insurance.com.

You will be able to access your statements and direct deposit information by selecting "My Account" from the agent home page.

For access, please complete this form and return it to Mendota Insurance Company.

A few items to consider when selecting your password:

- Your password is case sensitive. Be sure to print the password below, with any characters or numbers, EXACTLY as you want it to appear (Preferably without spaces).
- For your own security, choose a different password than your initial sign-on.

Please send the completed form to:

Email: accountsreceivable@mendota-insurance.com

Fax: 952.656.9860

Mail: Mendota Insurance Company

Attn: Finance

PO Box 64586

St. Paul, MN 55164-0586

Agent Name:

Agent Number:

Password:

Agent Phone Number:

Signature of **Principal**

Date

Access to the Commission Statement on-line will be available 24 hours after the completed form has been received in our office.